

APPLYING FOR WHICH DEGREE?

INTERNATIONAL TRADE AND INVESTMENT LAW DEGREE (ITL) DEGREE

LL.M. – Master of Laws

SEMESTER BEGINNING

Fall Matriculation (deadline June 1)

Spring Matriculation (deadline November 1)

PROGRAM DESIRED

Full Time

Part Time

AMERICAN LEGAL STUDIES PROGRAM (FOREIGN ATTORNEYS ONLY) DEGREE

LL.M. – Master of Laws

SEMESTER BEGINNING

Fall Matriculation (deadline June 1)

Spring Matriculation (deadline November 1)

PROGRAM DESIRED

Full Time

Part Time

Please read instructions carefully when applying to our programs. Admissions decisions are based upon the applicant's academic background, post law school professional experience, letters of recommendation, writing ability and leadership potential as demonstrated by the Writing Sample and Personal Statement. Applicants must submit proof of a Bachelor of Laws (LL.B.) degree or equivalent. Although not required, some work or research experience following completion of the first professional degree is preferred. The Test of English as a Foreign Language (not required for International Tax and Financial Services Program) is also a factor considered during the admission process.

SECTION 1 – PERSONAL INFORMATION

TITLE: Mr. Ms. Mrs. Dr./PhD

NAME:

LAST (SURNAME) _____

FIRST _____

MIDDLE _____

MAIDEN NAME _____

SOCIAL SECURITY NUMBER: _____ / _____ / _____

LSAC ACCOUNT NUMBER: L _____

BIRTH DATE: _____
MM/DD/YYYY

PLACE OF BIRTH: _____
CITY / STATE / COUNTRY IF NOT THE U.S.A.

GENDER: Male Female

MARITAL STATUS: Single Married

U.S. CITIZEN?: Yes No

CITIZENSHIP #1: _____

CITIZENSHIP #2: _____

PREVIOUS NAME(S) USED, IF ANY _____

MAILING ADDRESS (for all correspondence)

STREET _____

CITY _____ STATE/PROVINCE _____

POSTAL CODE _____ COUNTRY _____

HOME TELEPHONE _____

BUSINESS TELEPHONE _____

FAX _____

E-MAIL _____

PERMANENT ADDRESS (if different from Mailing Address)

STREET _____

CITY _____ STATE/PROVINCE _____

POSTAL CODE _____ COUNTRY _____

HOME TELEPHONE _____

BUSINESS TELEPHONE _____

FAX _____

E-MAIL _____

PARENT / GUARDIAN / EMERGENCY CONTACT

NAME _____

RELATIONSHIP _____

STREET _____

CITY _____ STATE/PROVINCE _____

POSTAL CODE _____ COUNTRY _____

HOME TELEPHONE _____

BUSINESS TELEPHONE _____

FAX _____

E-MAIL _____

OCCUPATION / TITLE _____

COMPANY _____

MY PREFERRED METHOD OF CONTACT

- RESIDENCE ADDRESS MAILING ADDRESS
- PERSONAL E-MAIL BUSINESS E-MAIL
- HOME PHONE OFFICE PHONE
- CELL PHONE FAX

Have you applied or do you intend to apply to any other LL.M. programs? Yes No

if "Yes," please indicate schools and the action taken on your application: _____

SECTION 2 – PASSPORT / VISA – INFORMATION FOR INTERNATIONAL TRADE AND AMERICAN LEGAL STUDIES ONLY

VISA STATUS: 1a. Currently hold a U.S. Visa, list type: _____ Expiration Date: _____
(F1, J1, J2) MM/DD/YYYY

1b. You have an F-1 or J1 visa and plan to transfer to TJSL from another school?
Please indicate the school name, current program and SEVIS 'release date' (program end date):

1c. You currently hold a U.S. Visa (indicated in 1a) and plan to change your status? Please check how below:
 Leave U.S. and re-enter on TJSL I-20/DS-2019 Change status within U.S.

2. Do not currently hold U.S. Visa. Type of visa you expect to obtain: _____
(A, B1, B2, F1, F2, J1)

OTHER:

Non-Resident Alien Permanent Resident Political Asylum U.S. Citizen
DATE RECEIVED: _____

3. My family will accompany me on F-2 and J2 visas and will need I-20 forms. You must list their information below (full legal name as it appears on their passport) and attach passport copies for each of your dependents in order for us to issue their visa documents.

NAME	RELATIONSHIP	DATE OF BIRTH	COUNTRY OF CITIZENSHIP
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

COUNTRY WHERE PASSPORT WAS ISSUED (or will be): _____

SECTION 3 – ACADEMIC STANDING/CHARACTER AND FITNESS, AND REFERENCES

Because of the high ethical standards to which legal and business professionals are held, the failure to disclose an act or event is often more significant, and leads to more serious consequences, than the act or event itself. Failure to provide truthful and complete answers, or failure to notify the Admissions Office of any changes in your answers, may result in revocation of admissions or disciplinary action by law school.

(a) Have you ever been placed on academic or conduct on probation, dismissed or subjected to any disciplinary action from college, graduate or professional school or any other educational institution?

Yes No

(b) Have you ever been arrested, prosecuted, or convicted of violating a civil or criminal law other than a minor traffic infraction (minor traffic infractions include speeding but neither reckless driving nor driving under the influence)?

Yes No

(c) Has a governmental authority or professional body ever brought ethical charges against you?

Yes No

REFERENCES

All applicants must submit two letters of recommendation in support of their application. Such letters should discuss the applicant's analytic and writing skills and other factors relevant to the applicant's ability to complete rigorous post-graduate training. The letters may be either an academic reference or a professional reference.

SECTION 4 – EDUCATIONAL BACKGROUND

Submit academic transcripts from your **law school** and/or **colleges/universities**. Do not list secondary schools or institutions from which you received non-degree certificates. You must include OFFICIAL transcripts from every year in which you attended your degree program(s) for each program that you list below.

INSTITUTION <i>(Law School/College/University)</i>	DATES OF ATTENDANCE	DEGREE EARNED	MAJOR	DATE OF GRADUATION	GPA	CLASS RANK
_____	_____ TO _____	_____	_____	_____	_____	_____
_____	_____ TO _____	_____	_____	_____	_____	_____
_____	_____ TO _____	_____	_____	_____	_____	_____
_____	_____ TO _____	_____	_____	_____	_____	_____

Please note distinctions, honors, awards and activities (academic and extracurricular). Use separate sheet if necessary.

*Applicants who have completed their undergraduate and/or legal education outside of the United States or Canada must have transcripts forwarded to the school through LSAC's LLM Credential Assembly Services. The official transcript and degree verification from all colleges, facilities and universities, must be submitted in their original language to LSAC from translation and evaluation. For information regarding the Credential Assembly Service and to enroll in the service, please contact LSAC at www.lsac.org.

SECTION 5 – RESUME OR CURRICULUM VITAE

Submit a current resume or curriculum vitae. We encourage you to highlight your professional work experience, including any publications and presentations you may have had.

SECTION 6 – PROFESSIONAL MEMBERSHIP

Are you a member of a bar association or law society or other professional association, such as an accountancy association and/or do you have another type of professional designation?

Yes No

If Yes, please provide details about the association. Also include your membership numbers or other details for verification.

SECTION 7 – PERSONAL STATEMENT

Submit a maximum two-page, typed, double-spaced personal statement. Please include your personal academic and professional background and your reasons for pursuing the LLM degree.

SECTION 8 – FINANCIAL AID

Thomas Jefferson School of Law offers very limited financial assistance to international students. A small amount of scholarship assistance based on merit is awarded to outstanding applicants. Very qualified applicants should submit a letter requesting scholarship consideration when applying to the LL.M. Program. TJSL requires that international students have sufficient funds to cover travel to and from the United States and tuition, fees and living expenses while attending TJSL.

U.S. citizen are you applying for financial aid? Yes No

HOW WILL YOU PAY FOR YOUR LL.M?

Employer Self Other _____

I am a U.S. national/resident qualified for student loans. I submitted my FAFSA on _____

SECTION 9 – ACCEPTANCE PROCEDURE

Selection is based upon a showing of intellectual capacity, strength of the applicant's educational and professional records, and evidence of the applicant's commitment and ability to overcome difficulties in attaining specialized education and skills. Applicants with completed applications will have a telephonic or face-to-face admissibility discussion with the program director to determine whether the program is appropriate for him/her.

If an applicant is accepted, the prospective student will have 30 days from receiving the admissions letter by email to submit a non-refundable seat deposit of \$500. If the deposit is not timely submitted, the admissions letter is null and void. The student may reapply without penalty at any time. Applications will be kept on file for one year from date of completion.

Each student should plan a curriculum estimate upon acceptance. Each course is guaranteed to be offered only once every two years. However, a course may be offered each year, subject to sufficient enrollment. A course that is not offered one year will be offered the following year.

Registration each trimester is a formal written procedure that represents both an academic and financial commitment. To be officially enrolled at the law school, students must complete the financial portion of registration before each trimester's courses begin. The process of registering is performed by the student approximately one month before a trimester begins. Registration after this period will have a late fee applied.

Accessing a course, course materials, and faculty neither constitutes official course registration nor good standing. All prior balances must be cleared before students are permitted to register for a current term. ***The financial obligations that a student incurs through registration remain, unless the student officially withdraws from the courses during the refund period.*** If a student withdraws during the refund period, he or she is entitled to a refund based on the effective date of withdrawal. The effective date of withdrawal materializes the day of receipt during normal business hours at the university of the required withdrawal forms.

I acknowledge that I have read each of the pages of this application, have answered each question accurately, and agree to abide by the terms above.

PLEASE COMPLETE THIS APPLICATION BY CHECKING THE BOX NEXT TO THE REQUIRED DOCUMENTS

- Application signed (*electronic signature permitted*).
- CV/Resume attached.
- Original certified copies of all previous University transcripts translated into English.
All transcripts must be sent directly to LSAC.
- Personal Statement – Describe your interest in the program and any other information relevant for the admissions committee.
- The Application Fee – There is an application fee of \$100.00 required. Applicants are also required to pay a processing fee as required by LSAC.

Signature _____ Date _____