

Federal Work Study Program
Forms – Agency packet

Students will not be paid for hours worked prior to submission of the completed student packet and agency packet. The agency will be notified by the Financial Assistance Office when students can start working.

1. Agency Participation Agreement
2. Agency Authorized Signatures
3. Position Announcement / Job posting
4. Employee Evaluation Form
5. Timekeeping Disclosure Form

Thomas Jefferson School of Law
Financial Assistance Office
2121 San Diego Avenue
San Diego, CA 92110
(619) 297-9700 x 1350 / 1353 / 1354
www.tjssl.edu/financial_aid