

STUDENT GUIDE TO CONCURRENT DEGREES PROGRAM: JD/MBA

OFFERED IN CONJUNCTION WITH

SAN DIEGO STATE UNIVERSITY, COLLEGE OF BUSINESS ADMINISTRATION

2013



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Overview

Students can earn a Juris Doctor (JD) degree from Thomas Jefferson School of Law (TJSL) and a Master of Business Administration (MBA) degree from San Diego State University (SDSU) in eight semesters. The objective of the concurrent degrees program is to prepare students who are competent in both law and business administration for advanced practice in many areas where the fields converge.

The program is designed for students to spend their first year in the JD program at TJSL and the second year at SDSU. Students take classes at both institutions during the last two years of the program. Each institution may grant credit for up to 12 units taken at the other school. A minimum of 30 units and a maximum of 48 units are required for the MBA degree. A minimum of 88 units are required for the JD degree. For students interested in taking courses concurrently through the JD/MBA program, a written request must be submitted to the TJSL Career Services Office.

Students taking courses at both institutions should be aware that no more than 17 units may be earned during any semester. In addition, the JD and MBA degrees must be earned in the same semester.

San Diego State University – College of Business Administration

The major goal of the MBA degree is to prepare students with diverse academic backgrounds for entry into general management positions in business and not-for-profit enterprises. The MBA program stresses experiential learning through the MBA consulting program, the culminating experience for MBA students. Through group projects, presentations, and written reports, the MBA curriculum also emphasizes teamwork and professional skill development. Students are given the option of completing a general management track or specializing in a functional area by focusing their electives around a particular subject.

Classes are scheduled in two traditional semesters running late August through early December and mid-January through mid-May. A limited number of graduate business classes are offered during the summer in six-week sessions.

Admissions

Applicants must conform to the application procedures for each institution. Because the sequence for the program is for students first to attend TJSL for two semesters, the expectation is that students will be admitted to TJSL and then apply to SDSU during their first year at TJSL. Students interested in applying for the concurrent degree program, must complete and submit the JD/MBA Application at the end of this Guide. If an applicant to TJSL wants a decision on admission to SDSU before deciding to attend TJSL, the applicant should consult with the SDSU Director of Graduate Business programs.

Admission to SDSU's graduate program is competitive. The factors that are taken into consideration in the admission decision include the applicant's previous academic performance, the quality of the previous universities attended, the field of undergraduate study, scores on the Graduate Management Admissions Test (GMAT), management experience, and the written application essay. References which validate experience may also be considered.

An 80 (Internet based) TOEFL score is normally required when English is not the student's principal language. Applicants must file an application and pay the application fee.

For more information, visit the SDSU College of Business Administration website at:

<http://cbaweb.sdsu.edu/grad>.

Deadlines: For the Fall entering class, the MBA application deadline is February 1 for submitting an application on CSUMentor; March 1 for file completion. For the Spring entering class, the MBA application deadline is November 1. However, Spring admissions are dependent on funding. Applicants who are unable to meet these deadlines may contact Ms. Suleka Puswella, the Graduate Advisor and Recruiter at SDSU (suleka.puswella@sdsu.edu), to discuss seeking an exception to a deadline.

GMAT

The GMAT is required for all applicants and should be taken before filing an application to the JD/MBA Concurrent Degrees Program. The GMAT is a standardized assessment test that measures basic verbal, mathematical, and analytical writing skills. It consists of three sections: two 30 minute analytical writing assessments on the analysis of an issue and the analysis of an argument; a 75 minute quantitative section containing 37 multiple choice questions on data sufficiency and problem solving; and a 75 minute verbal section containing 41 multiple choice questions on reading comprehension, critical reasoning, and sentence correction.

Registration

You may schedule a GMAT appointment at any test center around the world. Test center locations can be found at <http://www.mba.com/the-gmat>. If you are interested in scheduling an appointment to take the GMAT exam, your first step is to register for an mba.com account. You may register for the GMAT online at <http://www.mba.com/the-gmat>. The registration cost for the GMAT is \$250.00. There is a \$50 rescheduling fee if you reschedule more than seven days before your scheduled test date. If you reschedule within seven days of your scheduled test date, there is an additional fee of \$250. You may take the GMAT once every 31 calendar days and up to five times in a 12 month period. For more information visit: <http://www.mba.com/the-gmat>.

Curriculum

SDSU: Specific Requirements for the Concurrent MBA Degree

The College of Business Administration requires 30-48 Units. At least 21 of the total units required must be completed in residence at SDSU. Up to 12 units from TJSU may be accepted for transfer credit for programs of study.

The requirements of the concurrent MBA are as follows:

1. Complete the following core of seven courses (21 units):

BA 650 – Financial Reporting and Analysis I (3)

BA 651 – Organizational Behavior (3)

BA 652 – Statistical Analysis (3)

BA 653 – Managerial Economics (3)

BA 655 – Marketing (3)

BA 662 – Operations and Supply Chain Management (3)

BA 665 – Financial Management I (3)

The requirement to complete individual core courses may be waived by the Director of Graduate Business Programs if an equivalent course has been completed. Equivalency is determined by course content, institution at which course was taken, grade received, and time since course was taken.

2. Management of Technology Issues in Business Theme (3 units)

IDS 688 – Information Systems in Organizations (3)

IDS 691 – Decision Support Systems (3)

3. BA 780 Field Studies in Business (3 units – Credit/No Credit)

4. Complete six units of electives if two or more core courses are required; nine units of electives if one core course is required; 12 units of electives if no core courses are required.

5. BA 795 Integrative Business Analysis (3 units)

TJSL: Specific Requirements for the Concurrent JD Degree

Students must complete a minimum of 88 units of coursework. The first year curriculum is prescribed for all students. After completion of these first year courses, students may take the remaining JD required courses and electives in any sequence they wish, subject to specific course prerequisites and any other requirements set forth in the Student Handbook.

The requirements of the concurrent JD degree are as follows:

1. Complete the following required courses (57 units):
 - Business Associations – one semester (4)
 - Civil Procedure – two semesters (6)
 - Constitutional Law – two semesters (6)
 - Contracts – two semesters (6)
 - Criminal Law – one semester (3)
 - Criminal Procedure – one semester (3)
 - Evidence – one semester (4)
 - Legal Writing – two semesters (7)
 - Professional Responsibility – one semester (3)
 - Property – two semesters (6)
 - Remedies – one semester (3)
 - Torts – two semesters (6)
2. Complete the Professional Skills Requirement.
3. If required, complete Legal Foundations and Legal Synthesis.
4. Complete a sufficient number of electives units to meet the 88 unit total. Up to twelve units of electives may be accepted from the 600-and-700 level courses offered by the College of Business Administration.
5. Complete at least one elective that satisfies the school's upper-level writing requirement.
6. Complete an internship experience, and be simultaneously enrolled in BA 780 at SDSU.
7. Students who transfer units from an approved concurrent degree program to TJSL may not register at TJSL for more than a total of five credit hours through the externship program in all semesters and summer sessions combined.
8. Concurrent degree students must complete the requirements for the JD and MBA degrees in the same semester.
9. Any other requirements provided for in TJSL's Student Handbook.

For examples of the programming by semester, see Exhibits 1 and 2.

Financial Charges and Financial Aid

Students are responsible for paying the tuition and fees charged by the respective schools. For the purposes of financial aid, students must complete and submit a Visiting Student Agreement to TJSL's Financial Aid Office (form attached). Students generally apply for financial aid to their "home" institution. The home institution is categorized as the school where the student first began his or her matriculation. Only one of the institutions can be designated the "home" institution at any point in time. In most cases, the "home" institution is expected to be TJSL.

Students who complete a 4-year program pay for six full-time semesters at TJSL and for two full-time semesters at SDSU during the first year of the MBA program. After the completion of the first year MBA program, students will need to complete approximately 12 credits at SDSU. TJSL will reimburse SDSU for up to three part-time semesters per student to permit students to register and attend classes at SDSU. If a student is not able to complete the program in three additional semesters at SDSU, the student will be responsible for SDSU fees for each additional semester.

Students who complete a 3½ - year program pay for six full-time semesters at TJSL and for one full-time semester at SDSU during the first year of the MBA program. After the completion of the first semester of the MBA program, students will need to complete approximately 12 credits at SDSU. TJSL will reimburse SDSU for up to three part-time semesters per student to permit students to register and attend classes at SDSU. If a student is not able to complete the program in three additional semesters at SDSU, the student will be responsible for SDSU fees for each additional semester.

Students who attend summer school at TJSL or take less than the standard schedule recommends, pay the approximate tuition for the number of units taken.

A report of the SDSU charges reimbursed by TJSL or charged directly to the student will be provided by the graduate advisor at SDSU to the financial offices of both TJSL and SDSU. The financial offices will verify the accuracy of these reports.

Registration Status at SDSU

SDSU Graduate Affairs will take the necessary steps to ensure that students are mailed registration materials at the address on file with SDSU. If the student has not received registration materials by mid-June for the Fall semester or early November for the Spring semester, they shall contact the Graduate Advisor in the College of Business Administration.

It is the student's responsibility to make sure that they are cleared for registration prior to their RegLine access date. Otherwise, the student may not be able to register for classes in a timely fashion.

Sharing of Transcript Information

Each student will be required to sign a release of transcript information that authorizes the exchange of transcripts between the two institutions.

Transcripts must be submitted for each semester the student is matriculating at SDSU.

Transcripts should be sent to the TJSL Registrar's Office.

Academic Good Standing

A student in the concurrent degrees program is expected to maintain good academic standing throughout their matriculation. Each school will determine the student's continuing status in their respective institutions. Either school may dismiss a student from their degree program.

A student dismissed by one of the schools may continue in the other school's program at the discretion of the second school.

School Administrators

The coordinators for the program are Dr. Nikhil P. Varaiya, the Director of Graduate Business Programs at SDSU (nvaraiya@mail.sdsu.edu), and Beverly K. Bracker, Assistant Dean for Career Services at TJSL (bbracker@tjssl.edu).

EXHIBIT 1

Program for Students with Non-Business Undergraduate Degree

JD/MBA Courses and Credits: By Year and School

Year I					
TJSL			SDSU CBA		
Fall Entering		Spring Entering			
<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>
Civil Procedure I	3	Contracts I	3	No CBA Courses	0
Contracts I	3	Criminal Law	3		
Criminal Law	3	Legal Writing I	4		
Legal Writing I	4	Property I	3		
Torts I	3	Torts I	3		
Total Semester Units: 16			Total Semester Units: 0		
<u>2nd Semester</u>	<u>Units</u>	<u>2nd Semester</u>	<u>Units</u>	<u>2nd Semester</u>	<u>Units</u>
Civil Procedure II	3	Civil Procedure I	3	No CBA Courses	0
Contracts II	3	Contracts II	3		
Legal Writing II	3	Legal Writing II	3		
Property I	3	Property II	3		
Torts II	3	Torts II	3		
Total Semester Units: 15			Total Semester Units: 0		
Total Year I Law Units: 31			Total Year I CBA Units: 0		

Year II					
TJSL			SDSU CBA		
<u>1st Semester</u>	<u>Units</u>		<u>1st Semester</u>	<u>Units</u>	
No Law Courses		0	Financial Accounting	3	
			Organizational Behavior	3	
			Statistical Analysis	3	
			Managerial Economics	3	
Total Semester Units: 0			Total Semester Units: 12		
<u>2nd Semester</u>	<u>Units</u>		<u>2nd Semester</u>	<u>Units</u>	
No Law Courses		0	Marketing	3	
			Operations Management	3	
			Financial Management I	3	
			Theme Course: Mgt. of Tech.	3	
Total Semester Units: 0			Total Semester Units: 12		
Total Year II Law Units: 0			Total Year II CBA Units: 24		

<u>Year III</u>					
TJSL			SDSU CBA		
Fall Entering		Spring Entering			
<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>
Constitutional Law I	3	Civil Procedure II	3	Elective	3
Criminal Procedure*	3	Criminal Procedure*	3		
Evidence*	4	Business Associations*	4		
Property II	3	Professional Responsibility*	3		
Total Semester Units: 13			Total Semester Units: 3		
<u>2nd Semester</u>	<u>Units</u>	<u>2nd Semester</u>	<u>Units</u>	<u>2nd Semester</u>	<u>Units</u>
Constitutional Law II	3	Constitutional Law I	3	No CBA Courses	0
Business Associations*	4	Evidence*	4		
Electives	≤ 10	Electives	≤ 10		
Total Semester Units: ≤ 17			Total Semester Units: 0		
Total Year III Law Units: ≤ 30			Total Year III CBA Units: 3		

<u>Year IV</u>					
TJSL			SDSU CBA		
Fall Entering		Spring Entering			
<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>
Internship	5	Constitutional Law II	3	Field Studies	3
Professional Responsibility*	3	Remedies*	3	Elective	3
Remedies*	3	Internship	5		
Total Semester Units: ≤ 11			Total Semester Units: 6		
<u>2nd Semester</u>	<u>Units</u>	<u>2nd Semester</u>	<u>Units</u>	<u>2nd Semester</u>	<u>Units</u>
Electives	≤ 14	Electives	≤ 14	Integrative Business Anal.	3
Total Semester Units: ≤ 14			Total Semester Units: 3		
Total Year IV Law Units: ≤ 25			Total Year IV CBA Units: 9		

Summary of Units From:	TJSL	SDSU CBA	Total
Year I	31	0	31
Year II	0	24	24
Year III	≤ 30	3	≤ 33
Year IV	≤ 25	9	≤ 34
Credits from "home institution"	≥ 76	36	112
Credits from "host institution"	12	12	24
Total Credits, JD, MBA, JD/MBA	≥ 88	48	136

*Business Associations, Criminal Procedure, Evidence, Professional Responsibility, and Remedies are upper-year required law courses and may be taken during any semester in Years III or IV, consistent with other constraints of the JD/MBA program of study.

EXHIBIT 2

Program for Students with Business Undergraduate Degree

JD/MBA Courses and Credits: By Year and School

<u>Year I</u>					
TJSL			SDSU CBA		
Fall Entering		Spring Entering			
<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>
Civil Procedure I	3	Contracts I	3	No CBA Courses	0
Contracts I	3	Criminal Law	3		
Criminal Law	3	Legal Writing I	4		
Legal Writing I	4	Property I	3		
Torts I	3	Torts I	3		
Total Semester Units: 16			Total Semester Units: 0		
<u>2nd Semester</u>	<u>Units</u>	<u>2nd Semester</u>	<u>Units</u>	<u>2nd Semester</u>	<u>Units</u>
Civil Procedure II	3	Civil Procedure I	3	No CBA Courses	0
Contracts II	3	Contracts II	3		
Legal Writing II	3	Legal Writing II	3		
Property I	3	Property II	3		
Torts II	3	Torts II	3		
Total Semester Units: 15			Total Semester Units: 0		
Total Year I Law Units: 31			Total Year I CBA Units: 0		

<u>Year II</u>					
TJSL			SDSU CBA		
Fall Entering		Spring Entering			
<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>
No Law Courses	0	No Law Courses	0	Core Course	3
				Theme Course: Mgt. of Tech.	3
				Electives	6
Total Semester Units: 0			Total Semester Units: 12		
<u>2nd Semester</u>	<u>Units</u>	<u>2nd Semester</u>	<u>Units</u>	<u>2nd Semester</u>	<u>Units</u>
Elective	3	Civil Procedure II	3	Elective	3
Criminal Procedure*	3	Criminal Procedure*	3		
Evidence*	4	Business Associations*	4		
Property II	3	Professional Responsibility*	3		
Total Semester Units: 13			Total Semester Units: 3		
Total Year II Law Units: 13			Total Year II CBA Units: 15		

<u>Year III</u>					
TJSL			SDSU CBA		
Fall Entering		Spring Entering			
<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>
Constitutional Law I	3	Constitutional Law I	3	No CBA Courses	0
Business Associations*	4	Evidence*	4		
Professional Responsibility*	3	Professional Responsibility*	3		
Electives	≤ 7	Electives	≤ 10		
Total Semester Units: ≤ 17			Total Semester Units: 0		
<u>2nd Semester</u>	<u>Units</u>	<u>2nd Semester</u>	<u>Units</u>	<u>2nd Semester</u>	<u>Units</u>
Constitutional Law II	3	Internship	5	Field Studies	3
Remedies*	3	Constitutional Law	3		
Internship	5	Remedies*	3		
Total Semester Units: 11			Total Semester Units: 3		
Total Year III Law Units: ≤ 28			Total Year III CBA Units: 3		

<u>Year IV</u>					
TJSL			SDSU CBA		
Fall Entering		Spring Entering			
<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>	<u>1st Semester</u>	<u>Units</u>
Electives	≤ 14	Electives	≤ 14	Integrative Business Anal.	3
Total Semester Units: ≤ 14			Total Semester Units: 3		
Total Year IV Law Units: ≤ 14			Total Year IV CBA Units: 3		

Summary of Units From:	TJSL	SDSU CBA	Total
Year I	31	0	31
Year II	13	15	28
Year III	≤ 28	3	≤ 31
Year IV	≤ 14	3	≤ 17
Credits from "home institution"	≥ 76	21	97
Credits from "host institution"	12	9	21
Total Credits, JD, MBA, JD/MBA	≥ 88	30	118

*Business Associations, Criminal Procedure, Evidence, Professional Responsibility, and Remedies are upper-year required law courses and may be taken during any semester in Years II, III or IV, consistent with other constraints of the JD/MBA program of study.

EXHIBIT 3

TJSL Course Appropriate for SDSU MBA Electives

Administrative Law	International Taxation
Antitrust law	Internet Law
Arbitration Advocacy	Labor Law
Bankruptcy Law	Land Use Planning
Bioethics Seminar	Mediation
Biotechnology Seminar	Mediation, Advanced
Business Planning	Mediation, Clinic
Celebrity Advertising & Endorsements (2)	Music Law
Client Representation (2)	Natural Resources Law
Commercial Law	Negotiation Theory and Practice
Comparative Law	Patent Claim Drafting
Consumer Protection & Secured Credit	Patent Law
Copyright	Patent Litigation
E-Commerce Law	Payment Systems
Employment Discrimination	Sales
Employment Law	Secured Land Transactions
Entertainment Law	Securities Regulation
Environmental Law	Sports Law
Estate Planning & Taxation	Taxation, Federal Individual
Federal Criminal Law	Taxation, Business Organizations
Globalization & the Workplace Seminar	Telecommunications Law
Health Care Liability	Technology Licensing Law
Immigration Law	Trademark & Unfair Competition Law
Information Privacy Law (2)	Trademark Law, Advanced
International Business Transactions	Water Law
International Law	White Collar Crime
International Intellectual Property	Wills & Trusts
International Investment Law	World Trade Organizational Law

JD/MBA APPLICATION WITH SAN DIEGO STATE UNIVERSITY (SDSU)

Students must have completed one year of law studies and be in good standing. Read the Student Guide to the JD/MBA Concurrent Degrees Program and complete the attached application form.

Submit the required documentation listed below with the attached JD/MBA Application Form:

- The course title and unit value for each course(s) you wish to take, and
- The course description for each course(s) you wish to take, and
- Information on your acceptance to the MBA program at SDSU

Your request will not be considered if the above information is not attached to your Application Form.

If you are using financial assistance to fund the concurrent degrees program, you must contact the TJSL Financial Assistance Office to complete the proper paperwork.

At the completion of your visit at SDSU, you will need to request an official copy of your transcript be sent to the TJSL Registrar, Kim Grennan, for final evaluation. Only units completed with a grade of “C” (not C-) or better will be transferred (grades are not transferred and do not affect grade point averages). Credit/no Credit courses are not allowed.

Please review the guidelines on maximum units of transfer credit in the Student Guide to the JD/MBA Concurrent Degrees Program. Units will be transferred and applied toward the 88 units required for graduation.

Please note: No more than 17 units combined between TJSL and SDSU may be taken in the same Spring or Fall semester or more than 8 units between TJSL and SDSU in the same Summer term.

JD/MBA APPLICATION – TJSL & SDSU

Please complete this form and submit it with the required documentation as stated in the attached instructions to the TJSL Career Services Office to be processed.

Student Name: _____

Please indicate the semester and year you wish to enroll in the SDSU program:

Spring _____ Summer _____ Fall _____

Please list the course(s) and unit value you wish to take at SDSU:

Prior to submission students must read the Student Guide to the JD/MBA Concurrent Degrees Program. My signature below confirms I have read the Student Guide to the JD/MBA Concurrent Degrees Program in its entirety.

Student Signature: _____ Date: _____

Comments:

Approved by: _____ Date: _____