



CONSTITUTION

As amended February 20, 2014

PREAMBLE

We the students of the Thomas Jefferson School of Law, do construct this Constitution for the Student Bar Association of Thomas Jefferson School of Law in order to endow our fellow students with a representative voice, rooted in the advocacy of student concerns and preservation of a broad spectrum well being for the student body.

Article I

Purpose and Objectives

The Student Bar Association (SBA) is the Student Government for Thomas Jefferson School of Law. We are a group of dedicated and enthusiastic leaders who are committed to improving student life at our law school. In addition to working with Thomas Jefferson School of Law's various student organizations, the Student Bar Association works to address the concerns of the student body, and strives to advance a number of initiatives within the school. Further, it is the SBA's mission to contribute to the community outside of Thomas Jefferson School of Law through fundraising, community service, and volunteerism. Finally, the SBA is responsible for developing and planning a variety of extracurricular opportunities including the Back to School Bash, the annual Halloween party, Barrister's Ball, intramural sports, and the student run newspaper, *The Jeffersonian*. The Student Bar Association has an open door policy on all concerns, suggestions, and ideas.

The purpose of the Student Bar Associations is to:

1. Make recommendations to the Faculty and the administration on matters, which will improve the academic, administrative, and social quality of Thomas Jefferson School of Law.
2. Coordinate academic, social and educational activities for the student body.
3. Promote an advantageous harmony amongst students, faculty and the administration.
4. Supplement students academic endeavors with the appropriate extra-curricular activities
5. Act as the official student voice to the American Bar Association, Law Student Division, hereinafter referred to as the "ABA-LSD."
6. Provide a forum by which student grievances may be channeled to appropriate authorities for an expeditious resolution.

7. Coordinate with the Student Services Department of Thomas Jefferson School of Law to distribute funds to student organizations in compliance with the Student Services chartering guidelines and the Student Bar Association funding policy.
8. Stand as the primary authority amongst student organizations through activities, involvement, and leadership.

Article II

Student Bar Association Executive Board, Executive Committee, Student Bar Representatives, Chairs and Committee Members, and Class Representatives.

Section 1: Student Bar Association Executive Board Membership

Membership on the Student Bar Association's Executive Board shall be comprised of the President, Vice-President, Treasurer, & Secretary.

Section 2: Student Bar Association Executive Board, Executive Committee, Representatives, Chairs, Committee Members, and Class Representative Voting Rights.

1. All members of the Student Bar Association Executive Board shall be entitled to cast one vote. The Parliamentarian of the Student Bar Association shall approve, collect, and count all motions/votes brought to the majority of the Student Bar Association Executive Board or general members.
2. The Executive Committee shall consist of the Academics Director, Alumni Relations Director, Athletic Events Director, Community Events Director, Parliamentarian, Public Relations Director, and the Social Events Director. These positions shall sit in a *non-voting advisory capacity* only.
3. A quorum consisting of a simple majority of the voting members of the Student Bar Association Executive Board shall be necessary for all action requiring a vote of the Student Bar Association Executive Board. A majority vote of the quorum shall pass a motion/vote, following Robert's Rules of Order
4. Proxy votes for the Executive Board will not be recognized for voting purposes.
5. Voting Rights of the Student Bar Association Executive Committee, Student Bar Representatives, Chairs and Committee members, and Class Representatives during General Meetings:
 - a. Shall be entitled to one vote on matters brought to a vote during Student Bar Association General Meetings.

Section 3: Purpose and Rules of the Student Bar Association Executive Board, Executive Committee, Student Bar Representatives, Chairs and Committee members, and Class Representatives.

1. All legislative powers of the Student Bar Association shall be vested in the Executive Board. The Executive Board shall:
 - a. Study and initiate policies, plans and projects for the Student Bar Association.
 - b. Conduct the regular business of the Student Bar Association.

2. The Student Bar Association Executive Board shall reserve the power to take all necessary and proper action to serve the purposes and objectives of the Student Bar Association.

3. The Student Bar Association Executive Board shall serve as fiduciaries for all funds and shall reserve the right to allocate or refuse available funds projects, events, and organizations.

4. All elected Student Bar Associate Executive Board members including the President, Vice President, Secretary, and Treasurer must attend a minimum of twenty percent (20%) of Student Bar Association meetings in one year prior to being inducted to an Executive Board position.

5. All elected Student Bar Association Executive Board, Executive Committee, Student Bar Representatives, Chairs and Committee members, and Class Representatives shall: (a) have at least one full year of academic study remaining at Thomas Jefferson School of Law; (b) have completed at least one semester of study at Thomas Jefferson School of Law; and (c) shall maintain good academic standing throughout his/her term and remain in compliance with the Thomas Jefferson School of Law Handbook. However, first semester first year students shall be exempted from section (b) when running for one of the 1L Class Representative positions.

6. All elected Student Bar Association Executive Board, Executive Committee, Student Bar Representatives, Chairs and Committee members, and Class Representatives:

a. Shall maintain good academic standing throughout his/her term and remain in compliance with the Thomas Jefferson School of Law Student Handbook.

b. Shall adhere to the Ethics Policies of Thomas Jefferson School of Law.

c. Shall serve for a period of one year, unless the position is unfilled after the March/April Election (for which there is an appointment), removed for good cause or resigns from office. All Student Bar Association Positions officially start June 15 and end June 15 of the following year.

i. This rule does not apply to the Spring 1L Class Representative. The Spring 1L Class Representative shall serve from after the January/February class representative election until the end of that spring semester until the March/April election (a period of one semester). The Spring 1L Class Representative shall serve until June 15 when the actual day of office for newly elected officers begins.

d. Shall commit to performing four hours of community or school service at the direction of the Student Bar Association Executive Board. This four hour time commitment does not include attendance at regularly scheduled General Meetings.

e. Shall meet throughout the year, including the spring and summer after the Student Bar Association General Election in March/April of the Academic Year.

f. Shall attend all required bi-weekly Student Bar Association General Meetings, Student Bar Association Events, and Committee Meetings, and all other Student Bar Association and in general school functions on a regular basis at the direction of the Student Bar Association President and Executive Board.

i. Shall be subject to attendance review hearings for who have violated the attendance policy set forth in the Student Bar Association By-Laws.

g. All Student Bar Association positions are elected (except Committee Members), unless unfilled after an election for which there is an appointment by a majority vote of the Student Bar Association Executive Board. Individuals running for an Executive Board position may run for one or more executive position but may only keep one position. Should an individual win two or more positions,

the unwanted position shall go to the next highest vote getter. To run for all other positions, individuals may run for only one position.

i. In the event that there is a vacancy in any elective Student Bar Association office, the President shall nominate an eligible student at Thomas Jefferson School of Law for such office. A majority vote of the Student Bar Association Executive Board shall be required to confirm the nomination.

ii. In the event the President Elect becomes ineligible or unable to serve, the runner-up shall be appointed President if the second place individual received at least twenty five percent (25%) of the total votes.

iii. In the event there is either no President Elect or no runner-up, the Executive Board shall fill positions by succession in the following order: Vice-President, Treasurer, and Secretary. Should one of these positions decline to succeed the other position, that position shall be appointed by a nomination of the then highest ranking Executive Board member shall nominate an individual for the vacant position. The position will be filled by a majority vote of the Executive Board.

iv. Should a situation arise that is not covered by these sections, the SBA faculty advisor shall determine the manner in which to fill enough positions for one of these sections to apply.

Section 4: Duties and Powers of Student Bar Association Executive Board Members.

1. President:

- a. Shall determine meeting dates and times of the Student Bar Association Executive Board and General Meetings.
- b. Shall preside over Student Bar Association Executive Board, Student Bar Association, and Deans meetings and direct the activities of the Student Bar Association.
- c. Shall serve as a liaison between the students and Student Organizations at Thomas Jefferson School of Law and the administration, through regularly scheduled meetings with the various Deans of the law school, as well as other appropriate law school administrators.
- d. Shall give a report at all regularly scheduled Student Bar Association Executive Board meetings.
- e. Shall work with the ABA-LSD Representative to coordinate, plan, and implement all activities involving public interest and diversity.
- f. Shall post of minutes of Student Bar Association Executive Board meetings within five days of said meetings.
- g. May delegate such duties as necessary in the matters provided for in the Student Bar Association Constitution and the Student Bar Association By-Laws.
- h. If after any election an Student Bar Association position is unfilled, may appoint any Student Bar Association position with a simple majority vote of the Student Bar Association Executive Board as long as that student(s) has/have meet the requirements in Article III, Section 3.
- i. Shall listen to and address student, administration, faculty, and staff concerns in a timely, efficient, and professional manner.
- j. Shall conduct, at a minimum, one general student organization "President's Meeting" per semester to address the concerns of the student organizations generally.
- k. Shall be accountable to the student body, Student Bar Association members, and Executive Board, and Administration for any ethical or academic violations.

2. Vice-President:

- a. Shall assist the President in his/her duties and actively further the interests of the Student Bar Association.
- b. Shall be the presiding officer of the Student Bar Association in the event the President is absent, or as emergency circumstances warrant.
- c. Shall serve as a liaison between the students and administration in the Presidents absence.
- d. Shall preside over and schedule monthly meetings with all Class Representatives.
 - e. Shall help plan and direct all Student Bar Association extra curricular events, in conjunction with the delegated participation of all members.
 - f. Shall give a report at all regularly scheduled Student Bar Association Executive Board meetings.
 - g. Shall be the Editor-in-Chief of the Student Bar Association Newspaper, and shall ensure its publication and operation as specified in Section 10 of the Student Bar Association By-Laws.
 - i. With approval, advice, and consent of the Student Bar Association President, shall appoint the various positions to the Student Bar Association/Student Newspaper or place such positions up for election as deemed necessary by the Student Bar Association President and Vice-President/Editor-in-Chief.
 - h. May delegate such duties as necessary in the matters provided for in the Student Bar Association Constitution and the Student Bar Association By-Laws with majority approval of the Student Bar Association Executive Board.
 - i. Shall report to, advice, and be available for other tasks at the direction of the Student Bar Association President and Executive Board.

3. Treasurer:

- a. Shall receive and disburse all funds held by the Student Bar Association Executive Board, at the direction of the Student Bar Association Executive Board.
- b. Shall maintain financial accounts in accordance with proper accounting procedures.
- c. Shall prepare and timely file all applicable tax documents (where necessary).
 - d. Shall give a financial report at all regularly scheduled Student Bar Association Executive Board meetings.
- e. Shall turn over all funds, records, and accounts within three (3) days after termination of office to the President, or his/her successor, if known at the time of termination.
- f. Shall turn in all reimbursements in a timely manner.
 - g. Shall report to, advice, and be available for other tasks at the direction of the Student Bar Association Executive Board.

4. Secretary:

- a. Shall take minutes at all Student Bar Association Executive Board, General Student Bar Association, and Deans meetings and turn them in to the President within three days of said meeting.
- b. Shall notify all Student Bar Association Executive Board Members of all upcoming Student Bar Association Executive Board meetings and other Student Bar Association Executive Board event no later than two days prior to each meeting and event.
- c. Shall report to, advise, and be available for other tasks at the direction of the Student Bar Association President and Executive Board.

Section 5: Duties and Powers of Student Bar Association Executive Committee.

1. Academics Director:

- a. Shall act as an advocate for all students attending Thomas Jefferson School of Law in all academic matters, and shall take all necessary and proper measures to address and remedy such student concerns.
- b. At the Direction of the Student Bar Association President, shall coordinate, plan, and implement the Student Bar Association Academic Activities and Projects.
- c. Shall give an Academic report at all regularly scheduled Student Bar Association Executive Board and Student Bar Association General meetings.
- d. At the Direction of the Student Bar Association President and the Student Bar Association Executive Board, the Academic Chair may serve on various student-faculty committees and must vote at the direction of the Student Bar Association Executive Board while voting at said committee meetings.
- e. Shall act as Chair of the Academics Committee:
 - i. The duties of the Academics Committee are set forth in Section 6 of the Student Bar Association By-Laws.
 - ii. Shall meet with members of the Academic Committee at least once a month to carry out his/her duties in Section 6(F).
 - iii. This committee shall consist of Student Bar Association Class Representatives, Student Bar Association Members, and Thomas Jefferson School of Law Students. All appointments, whether direct or otherwise, must be approved by the Student Bar Association President and Student Bar Association Executive Board. Members of the committee are also subject to removal and replacement by the Student Bar Association President and Student Bar Association Executive Board.
 - iv. The committee shall consist of at least two, but no more than five members.
 - v. Members shall serve for no more than a period of one year or the length of their term of Student Bar Association Office.
- f. Shall report to, advise, and be available for other tasks at the direction of the Student Bar Association President and Executive Board.

2. Alumni Relations Director:

- a. Shall attend Thomas Jefferson School of Law Alumni Events, School Alumni Meetings, and voice student and Student Bar Association concerns, ideas, and events at said functions.
- b. Shall act as Chair of the Alumni Relations Committee:
 - i. The duties of the Alumni Relations Committee are set forth in Section 6 of the Student Bar Association By-Laws.
 - ii. Shall meet with members of the Alumni Relations Committee at least once a month to carry out his/her duties in Section 6(F).
 - iii. This committee shall consist of Student Bar Association Class Representatives, Student Bar Association Members, and Thomas Jefferson School of Law Students. The Student Bar Association President and the Student Bar Association Executive board must approve all appointments, whether direct or otherwise. Members of the committee are also subject to removal and replacement by the Student Bar Association President and Student Bar Association Executive Board.
 - iv. The committee shall consist of at least two, but no more than five members.
 - v. Members shall serve for no more than a period of one year or the length of their term of Student Bar Association.

- c. Shall create and establish a relationship with the Thomas Jefferson School of Law Alumni Department and various Alumni networks.
- d. Shall report to, advise, and be available for other tasks at the direction of the Student Bar Association President and Executive Board.

3. Athletic Events Director:

- a. Shall coordinate, plan, and implement all athletic events for and/or between students, faculty, and administrators at Thomas Jefferson School of Law.
 - i. Each athletic activity shall be presented for approval to the Student Bar Association Executive Board.
 - ii. A majority vote will carry said motion.
- b. Shall give an athletic report at all regularly scheduled Student Bar Association Executive Board meetings.
- c. Shall Supervise the Athletics Events Assistant and Chair the Athletic Events Committee:
 - i. The duties of the Athletics Committee are set forth in Section 7 of the Student Bar Association By-Laws.
 - ii. Shall meet with members of the Athletic Events Committee at least once a month to carry out his/her duties in Section 7(F).
 - iii. This committee shall consist of Student Bar Association Class Representatives, Student Bar Association Members, and Thomas Jefferson School of Law Students. The Student Bar Association President and the Student Bar Association Executive board must approve all appointments, whether direct or otherwise. Members of the committee are also subject to removal and replacement by the Student Bar Association President and Student Bar Association Executive Board.
 - iv. The committee shall consist of at least two, but no more than five members.
 - v. Members shall serve for no more than a period of one year or the length of their term of Student Bar Association Office.
- d. Shall report to, advise, and be available for other tasks at the direction of the Student Bar Association Executive Board.

4. Community Events Director:

- a. Shall coordinate, plan, and implement a minimum of three charitable and outwardly focused events for and/or between students, faculty, and administrators at Thomas Jefferson School of Law for the San Diego Community and beyond per semester.
 - i. Each community event shall be presented for approval to the Student Bar Association Executive Board.
 - ii. A majority vote will carry said motion.
- b. Shall give a Community report at all regularly scheduled Student Bar Association Executive Board meetings.
- c. Shall act as chair of the Community Events Committee.
 - i. The duties of the Community Committee are set forth in Section 10 of the Student Bar Association By-Laws.
 - ii. Shall meet with members of the Community Committee at least once a month to carry out his/her duties in Section 10(F).
 - iii. This committee shall consist of Student Bar Association Class Representatives, Student Bar Association Members, and Thomas Jefferson School of Law Students. The Student Bar Association President and the Student Bar Association Executive board must approve all

appointments, whether direct or otherwise. Members of the committee are also subject to removal and replacement by the Student Bar Association President and Student Bar Association Executive Board.

iv. The committee shall consist of at least two, but no more than five members.

v. Members shall serve for no more than a period of one year or the length of their term of Student Bar Association Office.

d. Shall report to, advise, and be available for other tasks at the direction of the Student Bar Association President.

5. Parliamentarian:

a. Interpret the Student Bar Association Constitution or the Student Bar Association By-Laws at the request of the Student Bar Association Executive Board.

b. Conduct all Student Bar Association Elections by preparing the appropriate election ballots, staffing the ballot table, counting all ballots, and posting election results, or on an electronic medium.

c. Investigate and solve all claims and disputes regarding Student Bar Association elections and campaigning.

i. Matters of this nature, submitted by any member, shall be submitted to the Parliamentarian in writing. The Parliamentarian shall meet and conduct a hearing with the Student Bar Association Executive Board. After said hearing, the Parliamentarian shall provide the President with a written report of said hearing and the results of said hearing no later than three (3) days of said hearing. The Parliamentarian shall also give an oral report to the Student Bar Association Executive Board at the next regularly scheduled Student Bar Association Executive Board Meeting.

d. At the direction and with approval of the Student Bar Association President and Executive Board, shall devise a set of election rules outlined in the Student Bar Association bylaws prior to the said election. If no new election rules are created, the election rules shall stand until revoked by the Student Bar Association Executive Board.

e. Shall report to, advise and be available for other tasks at the direction of the Student Bar Association Executive Board as long as those tasks do not disturb the ethical nature of the Parliamentarian's independently placed position within the Student Bar Association.

f. Shall maintain order at all Student Bar Association Executive Board meetings, in accordance with Robert's Rules of Order.

g. Shall settle all disputes regarding rules and procedure occurring at all Student Bar Association Executive Board meetings.

h. Shall write a letter to all Student Bar Association Executive Board Members who have missed three regularly scheduled Student Bar Association Executive Board (where required or requested) or General Meetings or two consecutive Student Bar Associations Executive Board (where required or requested) or General Meetings. Said letter should state that the Board member is in violation of the attendance policy set forth in the Student Bar Association By-Laws, and that said member shall meet in an informal hearing with the Student Bar Association Executive Committee, to show just cause why that member shall not be deemed to have constructively resigned.

i. Shall report to, advise, and be available for other tasks at the direction of the Student Bar Association President and Executive Board.

j. Shall remain impartial throughout the course of elections, motion voting, and all other related procedures by abstaining from casting a vote and collecting, counting, and reporting all relevant information.

6. Public Relations Director:

- a. Shall create fliers and informational guides for posting on Student Bar Association Social Mediums regarding meeting dates and times of all Student Bar Association Events, Student Organization Events, and School events.
- b. At the direction of the President, shall coordinate additional public relations activities.
- c. At the direction of the President, shall meet regularly and create a relationship with Thomas Jefferson School of Law's Communications Department.
- d. Shall help plan and promote all Student Bar Association Social, Educational, and Professional Events.
- e. Shall maintain the Student Bar Association Electronic (or otherwise) Social Mediums and Website, and be responsible for drafting the "Weekly Email" with all School Events according to the policies and procedures.
- f. Shall report to, advise, and be available for other tasks at the direction of the Student Bar Association President.

7. Social Events Director:

- a. Shall coordinate, plan and implement at least three social activities, per semester, for and/or between students, faculty and administrators at Thomas Jefferson School of Law.
 - i. Each social activity shall be presented for approval to the Student Bar Association Executive Board.
 - ii. A majority vote will carry said motion.
- b. Shall serve as Supervisor of the Student Bar Association Social Events Assistant and of the Social Events Committee.
 - i. The duties of the Social Events Committee are set forth in Section 8 of the Student Bar Association By-Laws.
 - ii. Shall meet with members of the Academic Committee at least once a month to carry out his/her duties in Section 8(F).
 - iii. This committee shall consist of Student Bar Association Class Representatives, Student Bar Association Members, and Thomas Jefferson School of Law Students. The Student Bar Association President and the Student Bar Association Executive board must approve all appointments, whether direct or otherwise. Members of the committee are also subject to removal and replacement by the Student Bar Association President and Student Bar Association Executive Board.
 - iv. The committee shall consist of at least two, but no more than five members.
 - v. Members shall serve for no more than a period of one year or the length of their term of Student Bar Association Office.
- c. At the Direction of the Student Bar Association Executive Board, shall head up the Back to School Bash, Halloween Party, and Barristers Ball planning and coordinating.
 - i. This committee shall consist of the Student Bar Association President and Vice-President.
- d. Shall give a social and/or Barrister's Ball report at all regularly scheduled Student Bar Association Executive Board and Student Bar Association General meetings.
- e. Shall report to, advise, and be available for other tasks at the direction of the Student Bar Association Executive Board.

Section 6: Duties and Powers of Bar Association Student Representatives.

1. American Bar Association Representative (ABA):

- a. Shall voice and address all ABA-LSD concerns, projects, and conferences to the Student Bar Association Executive Board and during Student Bar Association General Meetings.
- b. Shall coordinate, plan and implement ABA-LSD membership drives.
- c. Shall work with the Student Bar Association President to coordinate, plan and implement all activities involving public interest and diversity.
- d. Shall work and coordinate information and activities with the North County Bar Association and San Diego County Bar Associations Student Representatives and Representatives of the respective bar associations, while relaying information to the Student Bar Association Public Relations Director and Student Bar Association President.
- e. Shall plan and coordinate one educational/professional panel discussion per semester with the other Student Bar Representatives and Student Bar Association President.
- f. Shall report to, advice, and be available for other tasks at the direction of the Student Bar Association Executive Board.

2. North County Bar Association Representative:

- a. Shall voice and address all North County Bar Association concerns, projects, and conferences to the Student Bar Association Executive Board and during Student Bar Association General Meetings.
- b. Shall coordinate, plan and implement North County Bar Association membership drives.
- c. Shall work with the Student Bar Association President to coordinate, plan and implement all activities involving public interest and diversity.
- d. Shall work and coordinate information and activities with the ABA-LSD and San Diego County Bar Association Student Representatives and Representatives of the respective bar associations, while relaying information to the Student Bar Association Public Relations Director and Student Bar Association President.
- e. Shall plan and coordinate one educational/professional panel discussion per semester with the other Student Bar Representatives and Student Bar Association President.
- f. Shall report to, advice, and be available for other tasks at the direction of the Student Bar Association Executive Board.

3. San Diego County Bar Association Representative:

- a. Shall voice and address all ABA-LSD concerns, projects, and conferences to the Student Bar Association Executive Board and during Student Bar Association General Meetings.
- b. Shall coordinate, plan and implement ABA-LSD membership drives.
- c. Shall work with the Student Bar Association President to coordinate, plan and implement all activities involving public interest and diversity.
- d. Shall work and coordinate information and activities with the ABA-LSD and North County Bar Association Student Representatives and Representatives of the respective bar associations, while relaying information to the Student Bar Association Public Relations Director and Student Bar Association President.
- e. Shall plan and coordinate one educational/professional panel discussion per semester with the other Student Bar Representatives and Student Bar Association President.
- f. Shall report to, advice, and be available for other tasks at the direction of the Student Bar Association Executive Board.

Section 7: Duties and Powers of the Student Bar Association Chairs and Committees.

1. Alumni Relations Committee:

- a. Shall report to and be available for tasks at the discretion of the Alumni Relations Director.
- b. Shall be available for other tasks at the direction of the Student Bar Association Executive Board.

2. Athletic Events Committee:

- a. Shall report to and be available for tasks at the discretion of the Athletic Events Director.
- b. Shall be available for other tasks at the direction of the Student Bar Association Executive Board.

3. Community Events Committee:

- a. Shall report to and be available for tasks at the discretion of the Community Events Director.
- b. Shall be available for other tasks at the direction of the Student Bar Association Executive Board.

4. Fundraising Chair:

- a. Shall be responsible for the organization of fundraising ideas, events, and promotions to raise discretionary funds for the Student Bar Association.
- b. Shall assist with the solicitation of advertising for the Student Bar Association/Student Newspaper, *The Jeffersonian*.
- c. Shall work with other officers of the Student Bar Association Executive Board to ensure that fundraising goals are being met.
- d. Shall submit written fundraising goals and shall report status of fundraising efforts at all regularly scheduled Student Bar Association General Meetings and at the discretion of the Student Bar Association President.
- e. Shall work with the Student Bar Association Social Events Director and Social Events Assistant, Social Events Committee at the discretion of the Student Bar Association President.
- f. May appoint a committee of no more than two students at the discretion and majority approval of the Student Bar Association President and Student Bar Association Executive Board.
- g. Shall report to, advice, and be available for other tasks at the direction of the Student Bar Association President.

5. Graduation Chair:

- a. Shall report to, advice, and be available for tasks at the discretion of the Student Bar Association President.
- b. Shall communicate and work with Thomas Jefferson School of Law Student Services on any proposed changes to any graduation ceremony and may create and present surveys and changes to the Student Bar Association Executive Board and Thomas Jefferson School of Law Student Body at the discretion of the Student Bar Association Executive Board.
- c. May appoint a committee of no more than two students at the discretion and majority approval of the Student Bar Association Executive Board.

6. Information Technology Chair:

- a. Shall maintain the Student Bar Association Website of Thomas Jefferson School of Law.

- b. Shall maintain the postings for the Student Bar Association Calendar, coordinating with the Student Bar Association President and Student Bar Association Public Relations Director.
- c. Shall coordinate with the Editor-in-Chief of the Student Bar Association Newspaper to post an electronic version of the Newspaper.
- d. Shall report to, advise, and be available for other tasks at the direction of the Student Bar Association Executive Board.

7. Social Events Committee:

- a. Shall report to and be available for tasks at the discretion of the Social Events Director and Social Events Assistant.
- b. Shall be available for other tasks at the direction of the Student Bar Association Executive Board.

8. Student Bar Association Events Writer:

- a. Shall report to and be available for writing tasks on Student Bar Association Related Events at the discretion of the Student Bar Association President and Student Bar Association Vice-President/Editor-in-Chief of the Student Newspaper.

9. Assistant to Director(s):

- a. Shall be available for tasks relating to their specified committee director.
- b. Shall be available for tasks pertaining to their specified committee, at the request of the Executive Board.

Section 8: Positions, Duties and Powers of the Student Bar Association Class Representatives.

A. Positions: The Class Representatives shall consist of the following:

- a. One 3L Class Representative
- b. Four 2L Class Representatives
- c. One Spring-Start 1L Class Representative
- d. One L.L.M. Representative
- e. Five 1L Class Representatives (Four for Section 1-4, and one for Section 5, Part-time)

B. Duties and Powers:

- a. Shall report to the Student Bar Association Vice-President.
- b. Shall voice and address all student concerns for their respective classes to the Student Bar Association Executive Board.
- c. Shall make announcements at the beginning of classes regarding the activities of the Student Bar Association Executive Board whenever possible.
- d. Shall attend Class Representative meetings once a month at the direction of the Student Bar Association Vice-President.
- e. Shall attend all appropriate New Student Orientation functions at the direction of the Student Bar Association President and Vice-President.

- f. Shall staff and disburse information at all “ASK the SBA” Days, and other Table Days at the direction of the Student Bar Association President and Vice-President.
- g. 2L class representatives and the 3L representative shall be elected in March/April, and shall take office on June 15 and serve for one full year to June 15 of the following year to provide representation for their respective classmates.
- i. 1L Class Representatives shall be elected in the August/September 1L Class Representative election and shall serve immediately after the election until finals are posted for the spring semester (June 15). 1L Class Representatives may run in the March/April Student Bar Association General Election for a different Student Bar Association Position.
- ii. The Spring 1L Class Representative shall serve for one semester, beginning after the January/February election when he/she is elected until the end of the semester and finals are posted (June 15). The Spring 1L Class Representative may run in the March/April Student Bar Association General Election for a different Student Bar Association position.
- h. 1L Class Representatives and Spring 1L Class Representatives shall be exempt from the requirement that one semester of study at Thomas Jefferson School of Law be completed.
- i. Once elected, all Class Representatives (the 3L Class Representative is exempt from this requirement) shall serve on at least two Student Bar Association committees of their choice for the duration of their term, including the following committees: Academics, Athletic Events, Alumni Relations, Community Events, and Social Events.
- j. The 3L Class Representative shall assist the Graduation Chair as directed by the Student Bar Association President and Graduation Chair.
- h. Shall perform other duties as directed from the Student Bar Association President and determined by the Student Bar Association Executive Board.

Article IV

Constitutional Amendments

- A. Shall be submitted in writing and require the approval of the Student Bar Association Executive Board by a 2/3 majority vote.
- B. After approval by the Student Bar Association Executive Board, the proposed amendment shall be submitted for ratification by the entire student body.
- C. A majority of all votes cast by the student body shall pass the amendment.

Article V

Referendum

May be submitted on any matter upon a filing of an appropriate petition to the Student Bar Association Executive Board. The petition must include a minimum of 15% of signatures by the students in good standing enrolled at Thomas Jefferson School of Law, or the petition must be approved by a minimum of two-third (2/3) of votes cast by ballot of the Student Bar Association Executive Board.

Article VI

Recall

- A. Any Student Bar Association Executive Board Member may be brought to a recall upon petition submitted to the Student Bar Association Executive Board. The petition must contain the following:
 - i. Stated grounds on which the recall is sought.

ii. Signatures of one-third (2/3) of the Student Bar Association Member's OR 20% of the Thomas Jefferson School of Law Student Body.

B. The Student Bar Association Executive Board shall hold a recall election for ONLY Student Bar Association Executive Board positions and ONLY after the proper submission of the above petition in Article VI, Section A.

i. Non-Student Bar Association Executive Board positions shall be removed and appointed for cause by a majority vote of the Student Bar Association Executive Board. A petition may be submitted or at the discretion of the Student Bar Association President and Student Bar Association Executive Board.

C. The Student Bar Association Executive Board Member subject to recall shall be voted on by the students he/she represents.

D. The Student Bar Association Executive Board Member subject to recall shall be recalled if (2/3) of the Thomas Jefferson School of Law Student Body votes in favor of the recall.

Article VII

Ratification and Amendments

The Student Bar Association Constitution shall become effective upon ratification by a two-third (2/3) affirmative vote of the voting student body. The Student Bar Association Constitution may be amended or repealed, and a new Student Bar Association Constitution adopted by the affirmative vote of two-third (2/3) of the voting student body.

Article VIII

Rules of Order

All Student Bar Association general meetings shall be governed by Robert's Rules of Order, implemented by the Executive Committee Parliamentarian.

Article IX

Integration

A. The Student Bar Association Constitution and the Student Bar Association By-Laws shall be the complete embodiment of the Student Bar Association of Thomas Jefferson School of Law enacted on November 27, 2002 and amended in March of 2005 and January of 2011.

B. Material enacted prior to January 31, 2011 not specifically appearing in these documents, shall be deemed revoked by these instruments.