

ZOOM: EASY USE TIPS

Zoom is a leader in video conferencing technology. Like Thomas Jefferson, in response to the Covid-19 pandemic, most schools in the country have transitioned to online learning and virtual events using Zoom. Sign up for their [free basic plan](#).

WHAT YOU WILL NEED

Ideally, you should have a device with both a camera and a microphone. This will allow you to participate completely and engage in the discussions during the event. If you don't have a camera with a camera and/or a microphone, "Dial-in Calling" is also available, which will allow you to participate by calling into a conference line from any phone (landline or cell).

PREPARING TO USE ZOOM

If you do not already have Zoom on your computer, please download Zoom Client for Meetings from the Zoom website:

<https://zoom.us/download>.

(You might also download the app for Zoom, from your app store, if you expect that you may need to access other events through your computer, smartphone or tablet.)

GETTING COMFORTABLE WITH ZOOM

Once you have downloaded Zoom, we recommend that you open the software and explore how it works. Using Zoom to reach out to friends and family members to have video conversations on Zoom is a good way to get comfortable with the service. You can also find very helpful tutorials about using Zoom on the Zoom website:

<https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials>

And you can reach out to Zoom Customer Service for support:

<https://support.zoom.us/>.