

THOMAS JEFFERSON SCHOOL OF LAW
2026 PAYROLL SCHEDULE

**TIMESHEETS ARE DUE BY CLOSE OF BUSINESS ON THE LAST DAY OF EACH PAY PERIOD
 UNLESS OTHERWISE NOTED**

Timesheets must be Accurate, Complete & Approved by both the Employee and Supervisor by the due date.

PAY PERIOD DATES:				
PP #	BEGIN	END	TIMESHEETS DUE	PAY DATE
1	12/20/25	01/02/26	01/02/26	01/09/26
2	01/03/26	01/16/26	01/16/26	01/23/26
3	01/17/26	01/30/26	01/30/26	02/06/26
4	01/31/26	02/13/26	02/13/26	02/20/26
5	02/14/26	02/27/26	02/27/26	03/06/26
6	02/28/26	03/13/26	03/13/26	03/20/26
7	03/14/26	03/27/26	03/27/26	04/03/26
8	03/28/26	04/10/26	04/10/26	04/17/26
9	04/11/26	04/24/26	04/24/26	05/01/26
10	04/25/26	05/08/26	05/08/26	05/15/26
11	05/09/26	05/22/26	05/22/26	05/29/26
12	05/23/26	06/05/26	06/05/26	06/12/26
13	06/06/26	06/19/26	06/19/26	06/26/26
14	06/20/26	07/03/26	07/03/26	07/10/26
15	07/04/26	07/17/26	07/17/26	07/24/26
16	07/18/26	07/31/26	07/31/26	08/07/26
17	08/01/26	08/14/26	08/14/26	08/21/26
18	08/15/26	08/28/26	08/28/26	09/04/26
19	08/29/26	09/11/26	09/11/26	09/18/26
20	09/12/26	09/25/26	09/25/26	10/02/26
21	09/26/26	10/09/26	10/09/26	10/16/26
22	10/10/26	10/23/26	10/23/26	10/30/26
23	10/24/26	11/06/26	11/06/26	11/13/26
24	11/07/26	11/20/26	11/20/26	11/27/26
25	11/21/26	12/04/26	12/04/26	12/11/26
26	12/05/26	12/18/26	*12/15/2026	12/25/26

***Indicates timesheets due on an earlier date**